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| **Truesdell Middle School** |  | **Family Fun Night** |
| School |  | Event Name |

**Purpose**

Incoming students and their families were invited to Truesdell Middle School for Family Fun Night. The event provided an opportunity for students and families to meet the staff, take tours, visit with 6th grade families and students, ask questions and get more information about Truesdell Middle School.

**Promotion**

A list of incoming students set to attend Truesdell in the fall was downloaded off eSIS by the Registrar. Postcards were mailed home. Flyers were distributed through elementary schools coordinated with 5th grade teachers and elementary school principals. The 6th grade counselor promoted the event and distributed flyers while visiting feeder elementary schools. Announcement scripts for school /classroom announcements were sent to feeder elementary schools along with a newsletter piece for elementary schools to include in the monthly newsletter. A Parent Link reminder call was made the night before the event.

**During the Event**

* Staff greeted families at the door and ushered them to the 6th grade center.
* Families enjoyed a free dinner of hotdogs, chips, cookies, water and pop.
* Childcare was offered but not mandatory for younger students. We encouraged families to enjoy the evening together.
* Throughout the evening Truesdell cadets offered tours and visited with future families, offering answers to general questions and concerns about middle school and Truesdell.
* America’s Choice 25 Books Campaign had a table in the lobby with brochures explaining the campaign.
* The administration team and 6th grade team welcomed families, sat and ate with families and played games with families.
* The evening theme was “Carnival” and included eight stations for families to play. Each station centered on transitions and was planned to be fun and address a concern our incoming students and families have.
1. Opening a locker race
2. Putting on your gym clothes race
3. What can you wear to school Q & A
4. Passing period. What do I have time for?
5. What is America’s Choice?
6. Bullying. Will I be shoved in a locker?
7. How to make friends cake walk
8. Meet the 6th grade team bowling game