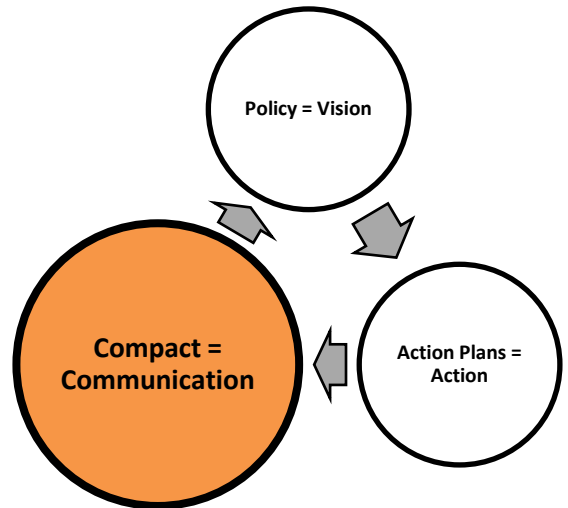


The Family Engagement Action Plan, Parent Involvement Policy and Parent Involvement Compact work together to provide schools with a framework for effective family engagement and align with the School Improvement Plan. To further align with MTSS, these documents encompass the National PTA Standards for Family-School Partnerships.



Defining the Planning Process

Parent Involvement Policy

The Parent Involvement Policy makes a statement about the value of home, school and community partnerships. It also specifies how the school will fulfill its obligations to parents. These obligations serve as the vision for engaging families to support student success.

Parent Involvement Compact

The Parent Involvement Compact is a written agreement between teachers, students and parents. It is a commitment to share responsibility for student learning. If implemented effectively, it will assure that there will be support for the academic success of every student by enhancing effective relationships between home, school and the community.

Family Engagement Action Plan

The Family Engagement Action Plan is a working document that provides a formal structure for a school’s family engagement initiatives. School data should be used to guide the specific goals of the Family Engagement Action Plan. The Academic, Behavioral, Relationship Building and Professional Development goals should work to engage families and the community in achieving success for all students.

Steps to Review and/or Develop the Parent Involvement Compact

USD 259 requires all schools to review the Parent Involvement Compact annually using this process.

Step	Action	Process	*Resources
1	Review	<p>Begin by assessing the current Parent Involvement Compact.</p> <p>Review the School Improvement Plan, Parent Involvement Policy and Family Engagement Action Plan.</p> <p>Identify school-related needs based on academic, behavior and climate survey data.</p>	
2	Include	<p>Include school staff, families and students in the process of reviewing and/or developing Parent Involvement Compact agreements.</p> <p>Utilize the support of the Family Engagement Team.</p>	<p>Parent Involvement Policy and Compact Professional Development (PD) for Families and Staff</p> <p>Parent Involvement Compact Surveys for Staff, Families and Students</p>
3	Update/ Create	<p>Use the Guiding Questions for the Parent Involvement Compact as a guide to review and/or develop Compact agreements. Remember to include school staff, families and students in the process.</p> <p>Allow a space for signatures from all parties.</p> <p>Include the date the document was reviewed.</p>	<p>Guiding Questions for the Parent Involvement Compact (pg. 3)</p> <p>Parent Involvement Compact Do's and Don'ts</p> <p>How to Link a Parent Involvement Compact to Learning</p> <p>Sample Parent Involvement Compact</p> <p>Parent Involvement Compact Template</p>
4	Submit	<p>Submit an electronic copy of the final Parent Involvement Compact to the Family Engagement office (located at the JFISC) by June 1st of each year.</p>	<p>Parent Involvement Compact, Parent Involvement Policy and Family Engagement Action Plan Verification Checklist</p>
5	Share	<p>Determine when and how the Parent Involvement Compact will be presented, used, and signed by all parties.</p>	

NOTE All Title 1 schools **MUST** keep signed copies of the Parent Involvement Compact for the **current year plus the four previous years** on file at the school for audit purposes.

*Resources are available electronically on the USD 259 Family Engagement portal under Family Engagement Planning Process – Moving from Policy to Practice.



Guiding Questions for the Parent Involvement Compact

Use the guiding questions to assist in developing Compact agreements made between teachers, students and parents. The guiding questions are derived from the PTA National Standards for Family-School Partnerships.

How will our Parent Involvement Compact ensure that ...

- Our school welcomes all families into the school community?
- Communication between home and school is two-way, meaningful and about student learning?
- Students are active partners in the communication between home and school?
- Families and school staff continuously collaborate to support student learning at home and at school?
- Students take responsibility for their own behavior and learning?
- Families are empowered to be advocates for their own and other children?
- Families and school staff are equal partners in decisions that affect children?
- Families and school staff collaborate with community members to connect students, families and staff to expand learning opportunities, community services and civic participation?
- Students are respectful within the school and the surrounding community?
- School staff and families are provided with the necessary professional development to support strong family-school partnerships?
- Consideration for individualized pledge: _____



Additional Parent Involvement Compact Resources

Resources are available electronically on the USD 259 Family Engagement portal under Family Engagement Planning Process – Moving from Policy to Practice

Parent Involvement Compact

- **Parent Involvement Policy and Compact Professional Development (PD) for Families and Staff** – *This professional development tool can be used to familiarize families and staff with the Parent Involvement Policy and Parent Involvement Compact and to solicit input on both documents.*
- **Sample Parent Involvement Compact** – *An example of a Parent Involvement Compact that is aligned with the sample Parent Involvement Policy, sample Action Plans, and the six National PTA Standards for Family-School Partnerships.*
- **Parent Involvement Compact Template** – *A blank template that can be used to format a Parent Involvement Compact.*
- **Parent Involvement Compact Survey for Families Cover Letter** – *A sample letter to families asking them to become equal partners by completing the survey.*
- **Parent Involvement Compact Surveys for Families** – *A survey for schools to receive feedback on what items are important to include in the Parent Involvement Compact. These surveys are available in English, Spanish and Vietnamese for elementary, middle and high school levels.*
- **Parent Involvement Compact Surveys for Staff** – *A staff survey for schools to receive feedback on what items should be incorporated in the Parent Involvement Compact. Surveys are available for elementary, middle and high school levels.*
- **Parent Involvement Compact Surveys for Students** – *A student survey for schools to receive feedback on what items are important to include in the Parent Involvement Compact. Surveys are available for elementary, middle and high school levels.*
- **Parent Involvement Compact Do's and Don'ts** – *A list of suggestions for creating an effective Parent Involvement Compact.*
- **How to Link a Parent Involvement Compact to Learning** – *This example compares the old-style Parent Involvement Compact with a linked-to-learning Parent Involvement Compact.*

General Planning

- **National PTA Standards for Family-School Partnerships Flyer** – *This flyer explains the six National PTA Standards. The standards are: Welcoming All Families into the School Community, Communicating Effectively, Supporting Student Success, Speaking Up for Every Child, Sharing Power and Collaborating with the Community.*
- **Parent Involvement Compact, Parent Involvement Policy and Family Engagement Action Plan Verification Checklist** – *A yearly verification documenting completion of the Parent Involvement Policy, Parent Involvement Compact and Family Engagement Action Plan. Checklist must be signed by the principal and submitted by June 1st to the USD 259 Family Engagement office.*



Madison Academy Parent Involvement Compact

The Madison Academy Parent Involvement Compact is an agreement between teachers, students and parents. By signing this Parent Involvement Compact, we agree to work together as partners. We will motivate, challenge and inspire each other to provide the best learning environment for students.

Teacher	Student	Parent
<p>I pledge to ...</p> <ul style="list-style-type: none"> • Keep parents informed about how and when to best reach me. • Keep families informed about student progress and when there are academic and behavior concerns. • Check planners every day for communication from families. • Inform families about the school's Guidelines for Success and my classroom expectations, grading system and homework policy. • Offer differentiated instruction and utilize community resources that will enhance student learning. • Respect and appreciate the diversity of our school community. • Other: _____ <p>_____ Teacher Signature</p> <p>_____ Date</p>	<p>I pledge to ...</p> <ul style="list-style-type: none"> • Ask for help from my teacher and family if I am having trouble doing my work. • Listen to directions and do my school work and homework to the best of my ability. • Use my agenda to help keep me organized and to allow my teachers and parents to communicate with each other. • Show respect to classmates, teachers and people of authority. • Commit to a regular study time at home. • Abide by the school's Guidelines for Success. • Other: _____ <p>_____ Student Signature</p> <p>_____ Date</p>	<p>I pledge to ...</p> <ul style="list-style-type: none"> • Let teachers/principal know about questions or concerns I have as soon as they arise. • Respect and appreciate the diversity of our school community. • Help my child see how to use reading and math to pursue interests and goals. • Check my child's agenda every day and use it to communicate with teachers. • Provide a designated space where my child can study and do homework. • Other: _____ <p>_____ Parent Signature</p> <p>_____ Date</p>

Review Date: 3-24-2011

