

School Climate Survey Facilitator's Guide

Audience

This survey is intended for families at the elementary, middle school and high school level.

Purpose

The *School Climate Survey* is used to receive input from families on the school's environment. The results of the survey can be used to develop the school's action plan, to plan activities for staff and families, and to set priorities for the school improvement teams, Site Councils and other committees.

Logistics

Distribution

- Distribute the survey when there are a large number of families in the building or over time (i.e., the week of conferences) to get a good response rate.
- Have the families complete the survey at the school and leave it. Sending it home lessens the probability of getting a response.

Analyzing the data

- Identify a person or a committee responsible for the collecting and inputting the survey results in a timely manner.
- Input individual surveys into an Excel spreadsheet (Climate Survey Tally form is available)

Reporting the findings

- Publish results in the school newsletter either in total or by subcategory.
- Discuss at staff meetings, parent meetings, and Site Councils.

Best Practices

- Distribute the survey during Parent-Teacher conferences. Schools that use a "scavenger hunt" during conferences have made filling out the survey a required station.
- Distribute the survey during family nights.
- Survey families again during the Spring to compare and identify areas that may have improved during the year.

Do you have a great idea for using the *School Climate Survey*? Email your MTSS Family Engagement Facilitator.

