

# Sample Family Engagement Action Plan

	<b>Elementary</b>	<b>Middle</b>	<b>High</b>
<b>Goal 1 - Academic:</b> A goal that engages families in supporting reading, writing, math, etc.	Families will participate in at least 20 minutes of reading nightly (a family member and student reading together, student being read to, or student reading aloud to a family member).	Families will participate in monitoring the students' goal to complete the 25 Book Campaign.	The number of families enrolled in Parent Assistant will increase.
<b>How will we measure the results?</b>	Weekly Reading Log will be completed by students and families.	Students will be required to submit parent signed reading logs.	The number of families enrolled in Parent Assistant will be calculated and compared to last year's number.
<b>Possible ideas, activities, and initiatives to support this goal:</b>	Family reading night will be implemented to explain the importance of reading and gain support of the goal. Model how to read to and with children.	The school will host a 25 Book Campaign Kick-off Assembly at the beginning of the school year.	The families NOT enrolled in Parent Assistant will be identified. Personalized invitations will be sent for them to enroll.
	Weekly, monthly, quarterly, and yearly incentive programs will be implemented for students and families to receive rewards for meeting goals.	A quarterly incentive program, with assistance from community partners, will be implemented to reward students as they meet their goal.	Training for families will be provided on Parent Assistant throughout the school year.
<b>Goal 2 - Behavioral:</b> A goal that engages families in behavioral procedures.	Families will be engaged in the processes and procedures of the BIST program and have tools to support the program at home.	Sixth grade families will be engaged in the processes and procedures of the school behavior program, and have tools to support the program at home.	Freshman families will be engaged in the processes and procedures of the school behavior program, and have tools to support the program at home.
<b>How will we measure the results?</b>	A parent and a staff forum will be held at the end of the school year to discuss the effectiveness of the initiatives.	A parent and a staff forum will be held at the end of the semester to discuss the effectiveness of the initiatives.	A parent and a staff forum will be held at the end of the semester to discuss the effectiveness of the initiatives.

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<p><b>Possible ideas, activities, and initiatives to support this goal:</b></p>	<p>An informational meeting will be held to inform families of procedures and provide tools to support them at home.</p>	<p>Incoming 6th grade families will be invited to an orientation meeting. School counselors will be available to discuss behavioral procedures and provide tools to support them at home.</p>	<p>Incoming freshman families will be invited to an orientation meeting. School counselors will be available to discuss behavioral procedures and provide tools to support them at home.</p>
	<p>An informational meeting will be held to inform families of procedures and provide tools to support them at home.</p>	<p>Families will be personally invited to participate in Red Chair in order to observe classroom and school behavior procedures. Families will be invited to provide feedback on the procedures at the parent forum.</p>	<p>Staff will use the school newsletter(s) to remind students and families of the behavioral procedures - specifically during transitions such as Winter Break and Spring Break.</p>
<p><b>Goal 3 - Relationship Building:</b> A goal that Welcomes, Honors or Connects with families.</p>	<p>Staff will increase the number of positive communications to families</p>	<p>To create a school-wide Positive Postcard communication plan that involves all staff and families.</p>	<p>Staff will ensure that the signage (inside and outside of the building) is friendly and welcoming to the school community.</p>
<p><b>How will we measure the results?</b></p>	<p>Staff will use family contact logs to document all communication with families. The communication will be compared with last school year's data. Families will be surveyed at the beginning and the end of the year.</p>	<p>Staff will document all Positive Postcards sent to families. Families will be surveyed to determine the effectiveness of the plan.</p>	<p>Survey families at the beginning and end of the school year to determine the effectiveness of the initiatives.</p>
<p><b>Possible ideas, activities, and initiatives to support this goal:</b></p>	<p>Staff will receive professional development on best practices and effective communication with families.</p>	<p>Staff will receive professional development on the creation and implementation of the plan.</p>	<p>The family engagement team, site council, student council, and leadership teams will work together to evaluate school signage and offer suggestions for improvement.</p>
	<p>Staff will write or call families before the school year starts and will participate in Porch Visits to welcome families.</p>	<p>Staff will be given PD time and team meeting time to write and send cards.</p>	<p>Families will be invited to create a multicultural mural (utilizing the art department) that welcomes all families in their native language.</p>

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<p><b>Goal 4 - Other Goal:</b> A second Academic, Behavioral or Relationship Goal or a goal that includes other parent organizations and the community.</p>	<p>The attendance and involvement of families and community members at Site Council meetings will increase.</p>	<p>The attendance and involvement of families and community members at Site Council meetings will increase.</p>	<p>The attendance and involvement of families and community members at Site Council meetings will increase.</p>
	<p>Attendance at this year's Site Council meetings will be compared to the attendance at last year's meetings.</p>	<p>Attendance at this year's Site Council meetings will be compared to the attendance at last year's meetings.</p>	<p>Attendance at this year's Site Council meetings will be compared to the attendance at last year's meetings.</p>
<p><b>Possible ideas, activities, and initiatives to support this goal:</b></p>	<p>The staff will participate in community Porch Visits to invite businesses and community agencies to Site Council.</p>	<p>The staff will participate in community Porch Visits to invite businesses and community agencies to Site Council.</p>	<p>The staff will participate in community Porch Visits to invite businesses and community agencies to Site Council.</p>
	<p>Site Council will be project focused rather than information focused. Site Council members will be trained in order to be more effective advisors.</p>	<p>Site Council will be project focused rather than information focused. Site Council members will be trained in order to be more effective advisors.</p>	<p>Site Council will be project focused rather than information focused. Site Council members will be trained in order to be more effective advisors.</p>