**Purpose of Professional Development for Staff**

The purpose of conducting a brief professional development for staff *before* porch visits is to ensure that all staff:

* Understand the reason and goals for Porch Visits.
* Has the opportunity to ask questions.
* Receive the Porch Visit distribution materials.

**Materials Needed for Professional Development and Porch Visit Teams**

* Porch Visit PD PowerPoint (includes Facilitator notes). \*
* Routes mapped and printed out for each Porch Visit team.
* Materials for Porch Visit teams to distribute (bags, flyers, postcards, supplies, family reflection\*)
* Porch Visit Tally and Reflection (to be completed immediately after Porch Visits).\*
* Optional: bottle of water for each staff member.

**Professional Development**

1. Begin showing the Porch Visit PD PowerPoint and reading the Facilitator Notes (included in the PowerPoint).
2. Distribute to Porch Visit teams:

* Routes
* Materials for distribution
* Porch Visit Tally and Reflection (one per team)

1. Time for questions or discussion.
2. When Porch Visit teams return, collect the completed Porch Visit Tally and Reflection. Compile the information and share with staff.

*\*Resource available on the Family Engagement Portal.*