INTRODUCTION: "I want to thank you for coming to school tonight to meet with me and my teachers about my class work. I'm going to show you some work, tell you what I think I'm doing well, what I think I need help with and finally answer any questions you might have."

COURSEWORK PRESENTATION:

I am/am not making progress towards graduation.
Here are my current grades (show progress report or report card). My current grades do/do not reflect my performance as a student because _____.

I am/am not attending classes regularly because _____.
My class selection is/is not helping me get to my academic goal of _____
and my career goal of _____. To make sure my class
selection best meets my needs I am _____.

My assessment scores are good/fair/poor because _____.
I'm working to improve my scores by _____.

PORTFOLIO:
I chose to include this assignment because _____.
(Repeat as needed for portfolio contents).
My schoolwork shows that I am a _____ student.
I take responsibility for my learning by _____.

GOAL-SETTING:
Academic goals I have set for myself include _____
because _____.
I am working to reach my goals by _____
_____.
After high school I see myself _____.
Because of where I see myself, I view school as _____.
I do/do not have good interactions in school because _____.
I am working to improve my interactions in school by_____.
I'd like your help to _____.

CONCLUSION:
Thanks for listening. Do you have any questions for me or what I've talked about so far?