1.   Is there demonstrated support for Student-Led Conferences from administrators?
    Yes   No

2.   Do students currently compile any work over the course of a grading period?
    Yes   No

3.   Do teachers currently practice leaving commentary on student work?
    Yes   No

4.   Which statement would best describe your staff's readiness to embrace changes?

    "We're not ready for another change…"

    "It might be a breath of fresh air…"

    "We want to try it! Let's get going!"

5.   Is Professional Development time available for training teachers and staff?
    Yes   No

6.   When would you like to have your first Student-Led Conference?

    In place of our next conference session

    In place for Spring Conferences or two conference sessions from now

7.   Would you prefer to start with a grade level team or school-wide?

    Grade Level Team   OR   School-wide

8.   Is your school an elementary, middle, or high school?

    Elementary   Middle   High

9.   How much time is currently dedicated toward an individual parent/teacher conference?

    Less than 10 Minutes   10 – 15 Minutes   15 – 20 Minutes   20 Minutes or more

---

Score your assessment!

1. 0 for "No", 2 for "Yes"

2. 0 for "No," 1 for "Yes"

3. 0 for "No," 1 for "Yes"

4. 0 for "We're not ready for another change," 1 for "It might be a breath of fresh air," and 2 for "Let's get going!"

5. 0 for "No," 2 for "Yes"

6. 1 for "In place of our next conference session" 2 for "In place for Spring, or two conference sessions from now"

7. 1 for "school-wide" and 2 for "grade level team"

8. 1 for "middle or high" and 2 for "elementary")

9. 0 for "less than 10 minutes," 1 for "10-15 minutes," 2 for "15-20 minutes" and 3 for "20 minutes or more"

My Score: _____

Phase One (Score of 0-7)

We would recommend that you take a conservative approach in moving toward a student-led conference format. Initial steps might include:

- Having students collect several pieces of work over the course of the semester to share with classmates and families
- Encouraging students to attend conferences with their parents /guardians
- Facilitating opportunities for students to reflect on their work – why they received the grade(s) they did, what they would do differently, how this lesson applies to other classes or their daily life
- Goal setting with students: share those goals, along with updates on progress, with families

Phase Two (Score of 8-12)

We would recommend that you approach student-led conferences with a moderate plan of implementation. Steps moving you closer to a student-led format might include:

- Teachers leaving commentary on student work and classroom artifacts
- Asking students to take ownership in their conference by introducing their parent or guardian to the teacher. Also consider utilizing students in writing invitations and thank you cards to family members who attended
- Providing opportunities for students to tell the story of their learning through a variety of mediums (writing, verbal, artistic)
- Communicating with parents on what they can expect to see from their student by conferences and the end of the grading period
- Introducing Student-Led conferencing through professional development sessions, Leadership Team and Family Engagement Team meetings

Phase Three (Score of 13-17)

It sounds like you're ready to pursue student-led conferences! We would recommend that you take an aggressive approach to implementation, which might include some steps such as these:

- Introducing the benefits to your leadership team and any personnel who might be involved in the implementation process
- Visiting other schools implementing Student Led Conferences
- Receive commitment and support from administrative staff
- Working through the Student Led Conference Planner with your team
- Connecting with your Family Engagement Team in finding ways to educate, train, and involve families in the process of moving toward SLC's