

**ALL SCHOOLS ARE EXPECTED** to have a Family Engagement Site Contact and an active Family Engagement Team.

**SELECTION OF THE FAMILY ENGAGEMENT SITE CONTACT** and Family Engagement Team members will be crucial to the success of your school's Family Engagement Action Plan.

**EACH FAMILY ENGAGEMENT SITE CONTACT WILL RECEIVE** a Level A Supplemental (approximately \$1330).

**SUPPLEMENTAL CONTRACTS EXPIRE AT THE END OF EACH SCHOOL YEAR;** this is the ideal time to re-evaluate the selection of your Family Engagement Site Contact.

**EACH FAMILY ENGAGEMENT SITE CONTACT MUST** be a certified staff member to be eligible for the supplemental.

**TWO STAFF MEMBERS CAN SHARE** the Family Engagement Site Contact responsibilities and each will receive a .5 supplemental.

**RESOURCES WILL BE PROVIDED** to Family Engagement Site Contacts to support planning, professional development, and evaluation.

Please submit the name of your Family Engagement Site Contact for 2010–11 to Joseph Bowen at [jbowen@usd259.net](mailto:jbowen@usd259.net)



# *The* **POWER** *of* *Effective Family Engagement and Community Involvement*

## **Considerations for Selecting a Family Engagement Site Contact**

Selecting the right person to be your Family Engagement Site Contact is imperative to the success of family engagement initiatives at your school. Serving as a liaison between district resources and the school, this person is a driving force behind the planning, implementation, and evaluation of your Family Engagement Action Plan. Please consider the following as you select a Family Engagement Site Contact.

### **YOUR FAMILY ENGAGEMENT SITE CONTACT WILL:**

- Attend monthly after-school district trainings and submit requested documentation of family engagement meetings and activities.
- Receive district family engagement resources to share with school staff.
- Facilitate school Family Engagement Team meetings.
- Participate in the planning, implementation and evaluation of family engagement strategies.
- Plan and/or deliver family engagement professional development with the Instructional Coach and/or Family Engagement Facilitator.
- Serve on the building leadership team, if possible.

### **YOUR FAMILY ENGAGEMENT SITE CONTACT SHOULD:**

- Demonstrate a strong commitment to family engagement core beliefs.
- Exhibit leadership qualities or potential.
- Demonstrate strong organizational skills.
- Delegate and share work with Family Engagement Team members and other staff.
- Be a certified employee.

### **HOW YOU CAN BEST SUPPORT YOUR FAMILY ENGAGEMENT SITE CONTACT:**

- Make him/her a member of the school leadership team.
- Support family engagement professional development throughout the year.
- Model the implementation of family engagement strategies within the school community.
- Encourage staff to implement strategies shared by the Family Engagement Site Contact and the Family Engagement Team.
- Embed family engagement into all aspects of school planning and operations.