

# Communicating Assessments with Families

## Resources and Training

### Resources for Internal School Use

- **Communicating Assessments to Families: A Resource for Schools** – Resources that can be customized and used to help schools communicate with families about assessments throughout the year.
- **Assessment Success – How Teachers Can Get Family Support** – A flyer for schools to review and consider when reaching out to families regarding assessments.
- **Assessment Success – Support ideas for Volunteer Site Contacts** – A flyer with a list of ideas on how the Volunteer Site Contact and/or other school volunteers can support students before, during and after assessments.

### Informing Families of Assessments

- **Communicating Assessments with Families PowerPoint** – A family-friendly PowerPoint presentation schools can use to explain assessments to families. The PowerPoint includes assessment terminology, reasoning for assessments, what parents can do to help their child and district and school assessment data.
- **Assessment Success – What Families Can Do to Help** – A flyer with the top five most important things families can do to help their child during assessment time.
- **Kansas State Assessment Schedule Flyer** – Available for elementary, middle and high school students, this flyer allows schools to fill in assessment dates by grade and/or teacher. The schedule also lists the top five most important things families can do to help their child during assessment time and also gives a brief description of AYP.
- **Assessment Night Flyer Samples** – These flyers are created in Microsoft Word and are available for download for schools looking for a quick, ready-made flyer for an upcoming assessment night.
- **Assessment ParentLink Message Template** – Sample message script schools may use for a ParentLink message regarding upcoming assessments. Message scripts are created for before, during or after assessments.
- **Quick Tips - Communicating Assessment Information to Families** – These assessment tips are available for schools to use in the newsletter, on bulletin boards or hallway posters, in email messages, etc.
- **Assessment Postcard Thumbnail** – Thumbnail designs of ready-made postcards are available in the PTR Center and announce upcoming state assessments.
- **Assessment Reminders** – Use these short one-liners to make reminder stickers (labels) for students, or use the messages on the school marquee.
- **AIMSweb Parent Letters** – Use these letter templates when communicating with families about AIMSweb. Letter templates are available regarding the assessment calendar, generic reading and reading with student information.

### Encouraging Notes

- **Encouraging Notes Facilitator's Guide** – If you are thinking of conducting encouraging notes in your school, use this guide which offers best practices, logistics, planning, etc.
- **Help Your Child Succeed – Encouraging Notes Phrase Ideas** – This list of phrase ideas is intended to be placed at the encouraging note table to give families ideas on what they can write on their note to their child. Phrases are translated into Spanish.
- **Encouraging Note Cards** – Print these pre-designed note cards and make available to families for writing their encouraging note.

